



1 PRESENT

- Charles Breurkes (Presiding Member and Chair of the meeting), Murray Paull, Tracy Scott, Wayne Muncaster, Dev Pandya, Brent Crammond, Chris Dann, Andrea Griffin (Acting Principal)

1.1 In attendance

- Sheryl Crase (minutes)

2 APOLOGIES

- Phil Holstein

3 MEETING COMMENCEMENT

- 5:00pm

4 REGISTER OF INTERESTS

- No changes advised.

5 APPROVAL OF MINUTES

- *Moved by the Chair* that the minutes of the meeting held 25 May 2022 be approved as a true and correct record. Carried.

6 CORRESPONDENCE

- The following item of outwards correspondence was noted:
 - Request for consumer information – noted the MoE is undertaking an energy audit. Wally has provided the requested information.

7 CHAIR'S BUSINESS

7.1 Triennial board elections

- Charles highlighted the triennial board elections scheduled to take place in September.
- Agreed it would be appropriate to communicate with the school community, encouraging board participation and achieving diversity on the board.

7.2 Approval of request for BHS participation in student exchange programme

- The board considered a request from Carol Currie (HOD European Languages) for board support of BHS involvement in a German/NZ exchange programme run by an external organisation. Andrea noted that Covid regulations and insurance expectations have been reviewed and she was happy to recommend approval of this request
- *Moved by the Chair* that the board approves participation of BHS students in the Germany/New Zealand exchange programme, subject to confirmation of:
 - Appropriate insurance cover for all medical related and repatriation costs; and
 - Clear communication as to who is the organising entity.

Carried.

7.3 Honorarium sheets

- Charles asked that the honoraria spreadsheet be reviewed, approved, and sent for payment by 8 July 2022.

7.4 Funding applications

- *Moved by the Chair* that the following funding applications be approved:
 - *Lion Foundation*: \$11,330.43 (GST excl) for accommodation for three teams competing in SISS basketball senior boys to Invercargill (31 Aug-3 Sept), and Junior Boys 27-30 August 2022.
 - *Pub Charities*: \$16,995.65 (GST excl) for flights and accommodation for 16 students and three support staff attending NZSS Hockey Federation Cup in Hawkes Bay, 29 Aug-3 Sep 2022.
 - *Aotearoa Gaming Trust*: \$4,113 GST excl for airfares for 16 students and three support staff competing at the NZSS football Tournament from 29 Aug-2 Sep 2022.

Carried.

7.5 Ratification of board decision made via email

- The following motion made by email on 19 June was ratified:
 - That Tracy and Wayne, along with Charles, represent the board at the disciplinary meeting relating to a year 10 student and a fire in B block toilets. The meeting is to be held at 3pm on Wednesday 22 June, in the Board room.

8 ACTING PRINCIPAL'S REPORT

- Andrea spoke to her written report, highlighting the following points:

Hybrid learning

- Managing in a slightly different way, trying to keep as many students on site as possible while managing staff who are unwell.
- For the next two weeks, there will be one year level off a day.
- Every effort made to keep Year 9s on site as much as possible.

Faculty reviews

- Noted that reviews have been scaled down slightly to reduce pressure. Walk throughs have been a very positive experience.

Property

- Demolition of F block is almost complete. There have been no complaints about noise.

Approval of report

- *Moved Andrea, seconded Tracy* that the Acting Principal's report be received. Carried.

9 FINANCE REPORT

- Wayne spoke to the written report noting that results were a little better than budget. He highlighted that there had been a budget announcement of an increase of 2.75% increase in operations grants.

PPTA

- Chris clarified that the PTA is not a party to the uniform contract. The PTA retains the right to place orders, but BHS will meet the costs. Chris suggested that there was some tidying up to do around the PTA entity.
- Andrea noted that the PTA did not wish to hold full responsibility for uniforms.

Approval of report

- *Moved Wayne, seconded Brent* that the Finance Report be received. Carried.

10 POLICIES

Student Behaviour Policy

- Chris noted that a reference to the physical restraint guidelines had been added.
- *Moved Chris, seconded Wayne* that the updated Student Behaviour Policy be approved. Carried.

11 PROPERTY REPORT

- Brent highlighted key points in the minutes of the Property Committee meeting held 7 June 2022.

Fire damage

- Andrea advised that around \$15k damage had resulted from the deliberately lit fire in the B Block girls' toilets.

Destruction of plants

- Murray raised concern that despite discussions with the contractors identifying plants to be retained, plants to be replanted, and trees from which wood was to be retained for carving, contractors had bulldozed plantings without taking any of this into consideration.
- Agreed to discuss further at the next PSG meeting and the next Property Committee meeting.

12 STUDENT REPORT

- Dev highlighted key points in his written report. He noted that Ashburton College students were visiting on the day of the recent fire, and suggested there could be protocols developed for visiting students during evacuations.
- *Moved Dev, seconded Wayne* that the Student Report be received. Carried.

13 GENERAL BUSINESS

Strategic plan

- Charles advised that, on Phil's return, he, Charles, and Chris Janssen would review the latest draft and send out for review.

Equity Funding Information

- Document noted.

14 MOVE TO PUBLIC EXCLUDED

Moved by the Chair that the public be excluded from the following parts of the proceedings of this meeting, namely – agenda item 14 ("Public Excluded")

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 ("LGOIMA") for the passing of this resolution are as follows:

General subject	Reason for passing this resolution	Ground(s) under s48(1) for the passing of this resolution
Student related matters	It is necessary to exclude the public from this part of the meeting in order to protect the privacy of natural persons, being a good reason for withholding information under s9(2)(a) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.
Matter related to a School contractual relationship	It is necessary to exclude the public from this part of the meeting because disclosure would be likely unreasonably to prejudice the commercial position of persons; and the information is confidential and disclosure would be likely to prejudice the supply of further information from the same source and it is in the public interest that further dialogue be maintained, each being good reasons for withholding information under s9(2)(b) and s9(2)(ba) of the Official Information Act 1982 ("OIA")	Pursuant to s48(1)(a)(ii) of the LGOIMA that the public conduct of the relevant part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under the OIA.

This resolution is made in reliance on section 48(1)(a) of the LGOIMA and the particular interest or interests protected by sections 6, 7 or 9 of the OIA which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public as set out in the table above.

15 MEETING CONCLUSION

- 6:45pm

SIGNED AS A TRUE AND CORRECT RECORD



Charles Breurkes, Presiding Member



Date