



Burnside High School
Christchurch
New Zealand

Enrolment Procedure

Please read this section carefully, and ensure that you understand the information that is explained here. If you are unsure of any of the points below, please contact the school or your agent for clarification.

To apply to Burnside High School please scan or mail to the school:

- A completed Burnside High School International Student Application Form**
 - One recent school report**
 - A personal letter from you stating the reasons for applying to study at Burnside High School**
 - A copy of your passport including passport number and expiry date**
 - A copy of your Vaccination Card/Immunisation Certificate**
 - A copy of your insurance policy *only* if you have used your country's provider (in English)**
- If your application is successful you will receive an **Offer of Place and Invoice** for fees.
 - Acceptance of your Offer of Place is confirmed when the tuition fees are received by the school. Payment can be made by cheque, credit card or by direct transfer into the school's bank account. Account details will be stated on the invoice.
 - You will then need to apply for your student visa and book your flights. Please let us know your flight details as soon as possible.
 - We will arrange your homestay if required and send you information about your homestay family.

Student Visas

In order to study in New Zealand as an international student, you are required to have a student visa. Full details on how to apply for a student visa, including application forms, fees and the addresses of the receiving offices for applications, are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>.

When you apply for a visa, you will be required to supply to the nearest NZ Embassy:

- A completed and signed "Application to Study in New Zealand" form
- The application fee
- Your passport
- A recent passport photograph
- Evidence of financial support while in New Zealand
- The Offer of Place that we have sent you
- Evidence that you have paid the course fees

Full details of visa and permit requirements, advice on rights to employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at <http://www.immigration.govt.nz>

Medical and Travel Insurance

It is compulsory for all International fee paying students to have appropriate and current insurance for the duration of their planned study period.