



1 INTRODUCTION

- Due to the government’s declaration of Level 4 lockdown to manage the Covid-19 pandemic, the board meeting scheduled to take place 25 March 2020 in the BHS Boardroom was unable to go ahead.
- Trustees received meeting papers on Friday, 20 March 2020 and a number of matters required approvals.
- The Chair contacted trustees via email to discuss and resolve the following matters.

2 APPROVAL OF MINUTES

- *Moved by the Chair (via email)* that the minutes of the meeting held 27 February 2020 be approved as a true and accurate record. Approved (via email).

3 CHAIR’S BUSINESS

3.1 Waimairi-iri Community of Learning

- *Moved by the Chair (via email)* that the board accepts the circulated Memorandum of Agreement for the Waimairi-iri Community of Learning, and associated delegated functions relating to the Stewardship Group. Approved (via email)

3.2 Delegations of Authority

- *Moved by the Chair* that existing delegations of authority are retained. Approved (via email)

3.3 Board appointments and responsibilities

- Moved by the Chair that the following trustee appointments and responsibilities be approved.

Property Committee	Brent Crammond, Charles Breurkes, Murray Paull, Phil Holstein
Finance Committee	Andrea Loubser, Charles Breurkes, Phil Holstein
Disciplinary and Complaints Committee	Any trustee, as called for, as required.
Oversight of board policies	Chris Dann
Uniform Committee	Tracy Scott, Anna Kenworthy
He Mahuri	James McNeill
Master Planning Sub-Committee	Brent Crammond, Murray Paul, Charles Breurkes
Health and Safety	Andrea Griffin to provide reports to the board.

4 PRINCIPAL'S REPORT

- *Moved by the Chair* (via email) that the board accepts the Principal's Report and approves the recommendations therein. Approved (via email)

5 FINANCE REPORT

- The Chair advised the board (via email) that it had not been possible to provide a finance report this month as Tom Music, BHS Business Manager, had been under pressure managing issues relating to the cancellation, due to Covid-19, of upcoming overseas school trips to New York, Argentina, and Italy/Greece.
- He advised that the school's financial status continued to be monitored by Tom and members of the Finance Committee. A full report will be provided for the May board meeting.
- There were no significant developments or changes to report at this time, but a full report will be provided for the May board meeting.

5.1 2021 Donations Scheme

- The Chair advised that the Finance Committee recommended that under current circumstances, and in concern for families, that donations for 2021 year be held at the same level as for 2020.
 - *Moved by the Chair* (via email) that the board approves the following donations for the 2021 financial year:
 - \$195 for one student
 - \$296 for two students
 - \$396 for three students
- Approved (via email)

6 GENERAL BUSINESS

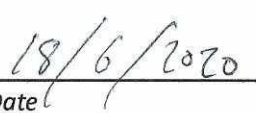
6.1 Acknowledgements

- On behalf of trustees, the Chair made the following acknowledgements:
 - *Andrea Griffin, Tom Music and Phil Holstein* for extensive, demanding and frequently stressful work relating to cancellation of overseas trips, including meetings with parents, and negotiating complex and varying refunds.
 - *Chris Dann* for donation of time and invaluable legal expertise relating to trip cancellations
 - *Trip team leaders*

SIGNED AS A TRUE AND CORRECT RECORD



Charles Breurkes, Chair



Date