

2027



Enrolment Information



**Burnside
High School
Te Kura o
Waimairi-iri**



Find Your Path

Kitea tō ara



Burnside High School
Te Kura o Waimairi-iri

Enrolment Information 2027

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Principals Welcome

Haere mai ki te Kura o Waimairi-iri

Greetings and a very warm welcome to Burnside High School. Thank you for requesting the Burnside High School pre-enrolment application pack.

Burnside High School has been serving our local community for over 60 years. Our focus from the moment students step through our gate is to place our students at the centre of everything we do and to ensure we prepare them to become adaptable contributors in an increasingly complex world.

Burnside High School is an established, highly successful and well regarded school with a proud history of achievement and success. This success is forged by cultivating strong expectations of our students including academic endeavours, sound work habits and personal responsibility.

Our school has a culture where we won't rest until every student in our care is engaged and achieving. We believe that every student, every day, in every class deserves our very best effort and we strive to make sure that we live up to this expectation.

Burnside High School offers students a broad range of subjects, each of which provides the opportunity for outstanding academic achievement. Beyond this, students are encouraged to participate in a variety of sporting and cultural extracurricular activities.

Our four divisions offer the warmth and encouragement of a smaller school and ensure that students are well known as individuals, supported by a comprehensive pastoral network.

Burnside High School is a community school where we very much welcome and value the engagement and contributions of whānau. We are extremely proud of our school and the achievements of our students. We look forward to sharing with you our enthusiasm and excitement for learning!

Scott Haines



Principal/Tumuaki

Pre-enrolment / Enrolment Procedures

The enrolment procedures for Burnside High School are as follows:

1. Home Zone

All students who live within the home zone shall be entitled to enrol at Burnside High School. Proof of residence within the home zone will be required.

Each year, applications for enrolment in the following year from in-zone students will be sought by a date which will be published in a daily or community newspaper circulating in the area served by the school. This will enable the board to assess the number of places which can be made available to students who live outside the home zone.

Please type the following URL burnside.shortcm.li/BHSZone into your internet browser to be taken to our Interactive Zone map. Simply type in your address year to see if you fall within the Burnside High School zone.

2. Student Enrolment Form

All applicants need to complete a Student Enrolment Form and are required to attach:

- a birth certificate
- a copy of passport status (if not born in New Zealand)
- Two forms of proof of residence are required. These can be a copy of a recent utility bill, e.g. electricity account, gas bill and tenancy agreement, as evidence of in-zone address. We do not accept CCC Rates.

3. Submit Enrolment Form

Please mail or deliver your enrolment forms to Burnside High School, PO Box 29 677, Greers Road, Christchurch, 8440.

4. Closing Dates

The closing dates for pre-enrolment are:

- a) **Friday, 24 July 2026** for Years 9–13 students living in the home zone
- b) **Friday, 24 July 2026** for Year 9 students living out-of-zone
- c) **Friday, 31 July 2026** for Years 10–13 students living out-of-zone

5. Application Result

Applicants will be notified of their application result by email or letter, which will be sent to parents/caregivers on:

- a) **Friday 31 July 2026** for Year 9 applicants
- b) **Friday, 7 August 2026** for Years 10–13

6. Confirmation

Applicants (including home zone applicants who have enrolment entitlement) are asked to please confirm their acceptance or non-acceptance of the place offered within 14 days.

Enrolment Scheme

1. Special Programme

The school operates the following special programme:

Specialist Music Programme

The criteria for acceptance into the programme are as follows:

Auditions

The School advertises that auditions for the programme will take place:

- Newspaper Advertisement
- Notice to Primary Schools
- Online: www.specialistmusicprogramme.co.nz

Audition Requirements

- Performance on first instrument by online video submission
- Selected applicants are invited to attend an interview, including aural tests and sight reading/quick learning.
- Parents are required to attend the interview

Audition Panel

- All candidates' videos will be viewed by a panel representing the SMP
- The audition panel is not given the residential address of the candidate, i.e. the panel members do not know if the candidate is in-zone or not.

Enrolment Scheme

2. Out-of-zone enrolments

Applications for enrolment will be processed in the following order of priority:

First Priority

Given to students who have been accepted for enrolment in the following special programme run by the school and approved by the Secretary for Education. It is titled: Specialist Music Programme.

Second Priority

Given to applicants who are siblings of current students

Third Priority

Given to applicants who are siblings of former students

Fourth Priority

Given to applicants who are children of a former student at the school

Fifth Priority

Given to applicants who are children of board employees or board members

Sixth Priority

Given to all other applicants

If there are more applicants in the second, third, fourth, fifth, or sixth priority groups than there are places available, selection within the priority group will be by a ballot conducted in accordance with instructions issued by the Secretary under Schedule 20, Enrolment Schemes (3) of the Education and Training Act 2020. Parents will be informed of the date of any ballot by notice in a daily or community newspaper circulating in the area served by the school.

Applicants seeking second or third priority status may be required to give proof of a sibling relationship.

Find your Path

At Burnside High School, classes in Year 9 are grouped to enable all students to be in a highly functional class. Music Performance classes in each of the three divisions cater for those students with a talent in this area.

At senior level there are accelerated classes in the larger academic subjects. In addition, many Year 12 and 13 students are encouraged to study an area of special interest. The number of students studying at Burnside High School allows a diverse range of courses to be offered, many of which are taught by staff who are specialists in their field. The wide range of Visual Art courses is an example of this. In Year 13 some students are taught in specialist scholarship classes, catering for the needs of this examination. In 2025 students at Burnside High School gained 92 NZQA Scholarships including 13 Outstanding Scholarship Awards.

Throughout the school there are opportunities for students to enter regional, national and even international competitions in Mathematics, Computing, Science, English, Art and Music. Students are encouraged to enter these competitions and each year many are recognised for their achievement in a wide variety of areas.

Senior students may also be able to join University and Polytechnic classes in selected classes or to do correspondence courses through the Open Polytechnic.

Extracurricular activities cater for many other special interests and allow students to develop skills and talents to a high degree of success, particularly in sports and recreational pursuits

We endeavour to help students find their path, pursuing special interests and developing their particular talents wherever possible. Acceleration, enrichment and extra support programmes are available to enable us to meet the needs of those young people within our school community.

Music at Burnside High School

At Burnside High School we are pleased to offer a three-tier system of music tuition at Year 9 level. This is to ensure that students are catered for in the best possible way, according to their musical experience and aptitude.

1. Specialist Music Programme

The Specialist Music Programme is for students of superior musical ability. It is expected that they will have a commitment to Music as a focus of study throughout their time at Burnside High School. Students are required to audition for this programme and will be placed in an appropriate Music Class. Students unsure of their level of achievement or suitability for the programme are encouraged to audition.

2. Performance Music

For many years Burnside High School has offered a very successful course for Performance Music students. This full-year course runs in each school Division, North, South and West. Entry is by application only, providing an outline of the student's musical experience, and successful applicants are placed within a form class comprising of PMU students only. THERE IS **NO AUDITION** REQUIRED FOR PERFORMANCE MUSIC. Each 9PMU class has a music specialist as both their form teacher and Music class teacher for the year. Students seeking entry to the 9PMU course should be already learning an instrument (or voice) and be actively involved in music at their primary/intermediate school. A unique feature of this course is that practical music ensembles i.e. Junior Strings, Junior Concert Band, Junior Jazz Band, Junior Percussion Ensemble, Junior Performance Choir and Junior Guitar Ensemble are timetabled into the school day for all Performance Music students. PMU students are placed into one of these ensembles based on the information provided on their application form. Academically, it is expected that the Performance Music Classes will be at the same above-average level in each Division. Please note that the school reserves the right to place students where we think the students will function best in their learning.

3. General Music Courses

For students with less musical experience, half-year general music courses offer a range of activities including practical sessions on tuned percussion, world music, music technology, keyboard and guitar.

If you are interested in applying for the **Specialist Music Programme**, you must complete the Burnside High School Enrolment Application form and Performance Music Application form. These forms are available from our receptionist, or can be downloaded from the school website: www.burnside.school.nz

A Specialist Music Application form must **ALSO** be completed. This form is included in this document and available online at www.specialistmusicprogramme.co.nz

Year 9 Performance Music Application Form

Please complete ALL sections in full to be eligible for this programme.

Family Name: _____

First Name: _____

School: _____ Room No: _____

Home Address: _____

Telephone No: _____

Email Address: _____

I have been playing the: _____ (insert instrument or voice) for : _____ years

My teacher of this instrument is: _____

I plan/do not plan to continue this in 2027. I have reached grade _____

I also have been playing the: _____ (insert instrument or voice)

for : _____ years

My teacher of this instrument is: _____

I plan/do not plan to continue this in 2027. I have reached grade _____

Music Group/Activities (current and past):

Please remove and attach to your enrolment form.

Internet Permission Form

1. Permission for using the Internet

a) Computer Internet Access

Burnside High School makes the internet available to students for use in many subject areas and in library research. However, before being allowed to access it, students must have their parent or caregiver's written permission and they, and their parent or caregiver, must agree to abide by the school rules concerning the use of Electronic Devices.

We have taken steps to make internet use as safe as possible and access is filtered by special software. We have also put in place rules for its use that discourage practices that might be harmful, inappropriate or hurtful to themselves or others.

b) Use of Mobile Phone

Burnside High School's stance on the use of mobile phones is in line with nationally prescribed legislation banning their use by students during a school day.

2. Requirements for using the Internet:

- Normal school rules and standards of good behaviour apply
- Access is a privilege, not a right, and misuse is likely to lead to the loss of the privilege.
- Staff may review the contents of devices being used on the school network or at school to ensure that students are using the technology responsibly
- Students should not expect that files stored on school servers or disks will always be private

3. The following are not permitted:

- Accessing or attempting to access inappropriate websites
- Sending unsolicited bulk emails (spam)
- Displaying offensive messages or pictures
- Using obscene language
- Bullying, harassing, insulting or attacking others.
- Damaging computers, computer systems or networks.
- Violating Copyright laws
- Using other people's passwords and trespassing on or changing the folders, files or work of others.
- Using the device to find, create or send information that might be harmful or inappropriate.
- Posting private information about another person
- Taking photos, recording sound or videoing individuals without their prior approval.
- Publishing or sending photos, recorded sound or video to anyone else or to any online space without prior written permission from the individuals involved.

Signatures required overleaf.

Internet Permission Form

Permission Section

As a school user of the internet, I agree to comply with the school rules on it's use.

Student Signature: _____ Date: _____

As the parent/caregiver of this student, I grant permission for him/her to use the internet. I understand that students will be held accountable for their own actions and I accept responsibility for setting standards for my child to follow when using the internet and electronic devices at school.

Parent/Caregiver Signature: _____ Date: _____

Please remove and attach to your enrolment form.

School Expectations and General Information

All students are expected to know and comply with the school regulations. These have been codified into Bylaws. The Bylaws are available on the school website. The Bylaws are summarised below.

The signing of the Enrolment Form by the student indicates that the student has an active and responsible part to play in their secondary education. The school holds all students responsible for their attitude and behaviour, which should, at all times, in school and out of school, reflect credit on the students themselves, their family, and their school. Parents and caregivers are expected, however, to help students and school by seeing that their student complies with school regulations and act with common sense and consideration for others.

Addresses of Students and Parents

Parents and caregivers are required to inform the Student Office of any change of e-mail, or postal address, telephone or cellphone numbers.

Alcohol and Drugs

Having, or using, any alcohol, tobacco, including e-cigarettes (vaping), illegal drugs, solvents, or other dangerous/harmful substances, on school property, while wearing school uniform in public, or while taking part in any school activity, may lead to a stand-down or suspension. Students caught in the presence of their peers using these substances may also face a stand-down or suspension.

Attendance

By law, the school has to account for every absence in the school records. If a student has been absent, a note must be brought to the form teacher on the day of return. The note must:

- be signed by the parent or caregiver
- state the days or times of absence
- state the reason for the absence

The only acceptable reasons for absence are illness or injury, family bereavement, approved dental or medical appointments, or emergency situations. When it is known beforehand that an absence is going to occur, a note should be sent from the parent or caregiver, a telephone call should be made to one of the deans, or a message should be left at the school office. The school must be informed if a family intends to be away during school time for travel or any other purpose. The school should be notified about any absence likely to be longer than three days. The school should also be notified if there is any family, personal or health problem that is likely to affect a student's performance at school so that special care can be taken.

Students are not permitted to leave school at lunchtime except for those who go to their own homes for lunch. For this, they require a lunch pass which is obtained from the dean on receipt of a letter from the parents or guardians. Students may not go shopping or go to other people's homes at lunchtime without special permission.

Medical Certificates are required to cover absence from assessments, examinations or common tests in the senior school

Bicycles

These must be left in the allocated areas. For security, students must lock their bicycles.

Detention

Detentions may be issued for any contravention of the school Bylaws, or for not following the instructions of a teacher. Student detentions will be held daily – normally from 12:55pm to 1:25pm. This time may be extended for more serious Divisional Principal's detention, which is held after school on Thursday or Fridays from 2:40pm to 4:00pm.

Fire Alarms and Fire Appliances

These are not to be touched unless there is an emergency. In the case of fire or any other emergency requiring evacuation, the alarm signal will be the continuous ringing of bells or sirens. In the case of other emergencies an intermittent bell which rings for a significant period of time, or a recorded message, signals that people need to take cover within a building.

Hair

- Hair should be clean, well-groomed, neat and tidy, clear of the face and eyes and tied back if necessary for health and safety reasons.
- Hair should be of a natural colour and appropriate for school, i.e. no extreme colours or combinations of these are permitted.
- Hair style and length should be appropriate for school, no extremes.
- No beards or moustaches are permitted for students.

Homework

As students work at different rates it is difficult to give firm guidelines for hours of homework. Normally, Year 9 and 10 students would do one to two hours each week night while, in Years 11, 12 and 13 students will need to do two to three hours to keep up with assignments and revise for examinations. Where homework is not set, students are expected to use the time to do some reading or to revise work.

Hurtful Behaviour

Aggressive or hurtful behaviour towards others including bullying, hitting, harassing or abusing anyone verbally or physically will not be tolerated. Established procedures are in place for dealing with these undesirable behaviours. Stand-down and suspension procedures may result from such behaviour.

Lateness

Punctuality is valued at the school and lateness is regarded seriously.

Leaving School

Before any student in Years 9-12 can leave school he or she must collect a leaving form from the Student Office and have it signed by a parent or caregiver. All books must then be returned and all fees owing paid.

Lockers

Students are advised to have a lock on their locker to protect valuable belongings.

Lost Property

Any belongings found around the school will be handed to the Student Office. Named items will be returned to students. Any property then unclaimed will be taken to the Lost Property Room.

All personal property must be clearly named. No responsibility will be taken for lost property but considerable effort will be made to return named clothing and equipment.

Mobile Phones

The use of mobile phones for students during school hours is not permitted at Burnside High School between 8.10am and 2.40pm (2.30 Wednesday). This includes between classes, intervals and lunchtime. It must be switched off and in a bag.

Motor Vehicles

Years 11, 12 and 13 students are permitted to bring a motor vehicle/cycle to school provided that they have a licence, do not park in the school grounds and abide by all road rules.

School Activities

There is an annual donation that helps to cover the costs of education; cultural, sporting and social activities; certain items of capital expenditure, and other such items that the Board of Trustees deems to be in the interest of students. Activity contributions can be classified as a tax-free donation. Parents/caregivers are welcome to contribute more than the suggested amount. The 2027 suggested amount will be advised at the beginning of the school year.

These were correct at time of printing, however are subject to change.

Subject Fee

This is an annual charge for take-home materials used in some subjects. Parents and caregivers should note that schools may charge for materials where the end product belongs to the student and may, if paid for, be taken home. Parents and caregivers may be required to pay fees for field trips/sport/concerts/plays or special resources.

Skateboards and Scooters

Skateboards and scooters are not permitted at school. There is no provision for their safe storage during the day.

Course Costs

These vary from subject to subject and an approximate cost is listed by the relevant subject in the Course Books.

Stationery Costs

Parents and caregivers should plan to allow approximately \$60 to purchase stationery requirements. There may also be a small fee for printing costs.

Collection of Monies

We use Kindo as our financial payment system. www.mykindo.co.nz

Parent Teacher Association Contribution

This levy was introduced by the PTA following a referendum favouring a contribution in lieu of major fundraising. At the time of printing the levy is at \$40 per family but families wishing to contribute more are welcome to do so.

Note: The school's policies on charges, fees, and donations are in accordance with the Ministry of Education's circular 1998/25: "Payment by parents of students in state and state integrated schools."

Health Centre

In cases of illness or accident, students must report immediately to a teacher or the Health Centre. Only designated staff can sign students into the Health Centre. Careful records are kept of students needing medical attention during school hours. If a doctor is needed or if a student should go home, every effort will be made to contact the family before decisions are made.

The Health Centre is out of bounds except for those who have been admitted. Those admitted may not leave without permission.

Uniform

Correct uniform must be worn at all times unless there has been a letter from home and the Divisional Principal or Second Principal has issued a permit for a temporary exemption.

The school uniform regulations are available from the school. They are also encoded in the school Bylaws. There is a special Physical Education uniform. With respect to general appearance for all students, the following apply:

- At all times Burnside High School expects all students to be clean and tidy and dressed within the appropriate, prescribed dress code.
- Footwear is required to be worn at all times except where the class activity requires otherwise
- Sports/Physical Education uniform is not to be worn except for those activities
- No beards or moustaches are to be worn
- The only jewellery permitted is a watch, one small ring, one small bangle and two small studs or sleepers in each ear. A Taonga may be worn on the top of the shirt. One small nose stud is allowed (no sleepers, rings septum piercings or bars in the nose).

The school reserves the right to determine whether a student's general appearance is unacceptable, or not in compliance with the school uniform and dress codes.

Burnside High School Subjects

Year 9		Year 10		Year 11		Year 12		Year 13	
Compulsory Subjects	English or ESOL Mathematics Physical Education & Health Science Social Studies	Compulsory Subjects	English or ESOL Mathematics Science Social Studies	Compulsory Subjects	English or ESOL Mathematics Science	Compulsory Subjects	English or ESOL		
Optional Subjects	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...	Optional Subjects Three for the year from...
Arts	Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music	Arts Visual Art Dance Drama Music
Integrated Technology	Digital Technology plus 1 from: Electronics Technology Food Technology Textiles Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology	Technology Digital Technologies Electronics Technology DVC (Graphics) Multi Materials Technology Textiles Technology Food Technology
Languages – ½ year or 1 year	Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori	Languages Chinese French Japanese Spanish Te Reo Māori
	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science	Or BEA (Business, Economics & Accounting) Environmental Science

Yr 11, 12 & 13 – DT is Digital Technologies.

* Means University Entrance approved subjects.
Year 13 students intending to study at University should choose 4 approved subjects.

See relevant year level courses online for further details on all subjects listed: burnside.schoolpoint.co.nz/courses/learning_areas

This list was correct at the time of printing, however some courses are subject to change.

School Hours

Monday	Tuesday	Wednesday	Thursday	Friday
Staff PD 8:15 - 9:00	Form Time 8:15 - 8:30	Period 1 8:15 - 9:10 Home Study	Form Time 8:15 - 8:30	Form Time 8:15 - 8:30
Period 1 9:00 - 9:55	Period 1 8:30 - 9:25	Form Time 9:10 - 9:25	Period 1 8:30 - 9:25	Period 1 8:30 - 9:25
Period 2 10:00 - 10:55	Period 2 9:30 - 10:25	Period 2 9:30 - 10:25	Period 2 9:30 - 10:25	Period 2 9:30 - 10:25
Interval 10:50 - 11:15	Interval 10:25 - 10:50	Interval 10:25 - 10:50	Interval 10:25 - 10:50	Interval 10:25 - 10:50
Period 3 11:15 - 12:05	Period 3 10:50 - 11:45	Period 3 10:50 - 11:45	Period 3 10:50 - 11:45	Period 3 10:50 - 11:45
Period 4 12:10 - 1:00	Period 4 11:50 - 12:45	Period 4 11:50 - 12:45	Period 4 11:50 - 12:45	Period 4 11:50 - 12:45
Lunch 1:00 - 1:50	Lunch 12:45 - 1:45	Lunch 12:45 - 1:35	Lunch 12:45 - 1:45	Lunch 12:45 - 1:45
Period 5 1:50 - 2:40	Period 5 1:45 - 2:40	Period 5 1:35 - 2:30	Period 5 1:45 - 2:40	Period 5 1:45 - 2:40

School closes at 2:30pm on Wednesday – Sports Day.
Students may need to stay as late as 4:30pm if taking part in sports or club activities.

Important Dates

Enrolment Dates

Year 9

- Friday 24 July 2026 – Closing date for all Year 9 applications
- Wednesday 29 July 2026 – Ballot for Year 9 out-of-zone applicants
- Friday 31 July 2026 – Letters/emails of acceptance/decline sent

Years 10 – 13 Out-Of-Zone

- Friday 31 July 2026 – Closing date for Yr 10–13 out-of-zone applications
- Friday 7 August 2026 – Letters/emails of acceptance/decline sent

Term Dates 2027

Term 1

Wednesday 28 January – Friday April 2027

- New Staff Day – Wednesday 27 January
- Staff Only Day – Thursday 28 January
- Staff Only Day – Friday 29 January
- Waitangi Day – Saturday 6 February
- Waitangi Day (observed) – Monday 8 February
- Good Friday – 26 March
- Easter Monday – 29 March
- Easter Tuesday – 30 March

Term 2

Monday 27 April – Friday 2 July 2027

- Anzac Day (observed) – Monday 26 April
- King's Birthday – Monday 7 June
- Matariki – Friday 25 June

Term 3

Monday 19 July – Friday 24 September 2027

Term 4

Monday 11 October – Tuesday 14 December 2027

- Labour Day – Monday 25 October
- Show Day – Friday 12 November





Burnside High School
Te Kura o Waimairi-iri

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www.burnside.school.nz